

QUALITY IMPROVEMENT (QI) COMMITTEE CHARGE

Number of Members: 7 – 13

Composition

Members shall have knowledge and interest in healthcare QI and include a physician Chair and Vice Chair, other physicians from diverse healthcare environments, QI experts/administrators from hospitals or health systems, a payer representative, an Allied professional, a Fellow-in-training or emerging leader, and a patient representative. The Chair may invite guests as needed to expedite information sharing.

Method of Appointment

The Committee Chair, Vice Chair and members shall be appointed by the President-Elect, in consultation with the President and the Chief Executive Officer.

Term of Office

One year. Reappointment for two additional consecutive one-year terms is permissible.

Accountability

Reports to: Board of Trustees

Key Relationships: Education Committee; Scientific Sessions Committee; Health Policy Committee and Regulatory Affairs Subcommittee; Scientific and Clinical Documents Committee

Purpose

To shape the Society's quality improvement activities in order to accomplish the following goals:

- Foster a culture of quality improvement with a global network of heart rhythm *quality champions* and the delivery of QI education and training opportunities related to heart rhythm disorders;
- Identify and evaluate systems-based methods to improve experience and outcomes for patients with heart rhythm disorders;
- Increase the awareness, acceptance, adoption and adherence to clinical guidelines and best practices by healthcare professionals who treat patients with heart rhythm disorders;
- Address gaps that result in population disparities in care and outcomes for those with heart rhythm disorders;
- Expand the availability and use of tools to measure performance and outcomes, control variability, reduce cost and improve efficiency in the care of patients with heart rhythm disorders;

- Ease the burden for heart rhythm professionals in meeting regulatory and credentialing requirements and transitioning to the constantly evolving environment of healthcare payment reform;
- Identify sustainable business models for continued HRS QI education.

Responsibilities

- Strategize and design a plan, timeline, and budget to meet the goals listed above;
- Share expertise and guidance in regular communications, primarily via email, phone and online meetings with occasional in-person meetings held in conjunction with HRS events;
- Review plans, proposals, meeting summaries and reports and offer feedback as requested;

Decision-Making Authority

- Establish QI education plans
- Recommend QI champions
- Recommend education, training and tools to appropriate HRS committees

Meeting Frequency

- Quarterly conference calls
- Annual in-person meeting held in May during HRS Scientific Sessions

Estimated Time Commitment

2 hours per month

Scheduled

Committee Conference Calls (once per quarter)

In-Person Meeting (May, during Scientific Sessions)

Ad Hoc

Committee Conference Calls (as needed)

Busiest Times of the Year

Prior to conference calls