GLOBAL RELATIONS COMMITTEE CHARGE

Number of Members
Flexible, depending on the relationships the Society is trying to build on.

Composition
Members shall include a Chair, Vice Chair, and members with close connections to countries or regions.

Method of Appointment
The Committee Chair, Vice Chair and members shall be appointed by the President-Elect, in consultation with the President, Chief Executive Officer.

Term of Office
One year. Reappointment for two additional consecutive one-year terms for the Chair and Vice Chair; Members are appointed for one-year terms without a limit.

Accountability
Reports to: Board of Trustees
Key Relationships: Membership Committee and Education Committee

Purpose
To represent the Society’s relationships between regional and national communities.

Responsibilities
• Serve as a representative of the Society to regional and national communities.
• Seek ways to increase HRS membership, expand the Society’s reach and build the Society’s brand.
• Report external activities and discussions to the Board of Trustees as appropriate.
• Actively promote the Society.
• Perform other duties as directed by the Board.

Decision Making Authority
• Make recommendations to the Board.
• Discuss and obtain approval from the Board of Trustees prior to presenting a Society position.
• Comply with the Society’s conflict of interest and code of conduct policies, including:

Revised October 2020
• Complete the Society’s disclosure form, and proactively update personal disclosure information whenever material changes in circumstances require.

• Annually sign the Society’s *Volunteer Code of Conduct*.

  • Include appropriate Society staff on all related communications, including new topics that will require Society input or resources.

**Meeting Frequency**

One meeting annually. Additional meetings as needed.

**Estimated Time Commitment**

3 hours, prior to and during the annual Committee meeting

*Scheduled*

  In-Person Meetings (May, at HRS Scientific Sessions)

*Ad Hoc*

  Committee Conference Calls (as needed)